

## GUARDIANSHIP INTAKE APPLICATION

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**Please complete this questionnaire before our first visit. We will need photo identification, any medical documentation of the alleged incapacitated person, and the birth certificate of any minor wards.**

### INFORMATION

DATE: \_\_\_\_\_

1. Ward's (alleged incapacitated person or minor)

Full Name \_\_\_\_\_

Home Address \_\_\_\_\_

County, City and State: \_\_\_\_\_

DOB \_\_\_\_\_ Age \_\_\_\_\_ Social Security \_\_\_\_\_

2. Receives government benefits: Yes No

If yes, what type (i.e., SSI, Medicaid): \_\_\_\_\_ Monthly amount \$ \_\_\_\_\_

\_\_\_\_\_ Monthly amount \$ \_\_\_\_\_

3. If the Ward is under professional care, please provide the following:

Program Name: \_\_\_\_\_

Case Worker: \_\_\_\_\_

Contact Information: \_\_\_\_\_

4. Ward's relationship to you \_\_\_\_\_

5. Was the Ward's injury or disability due to an accident? \_\_\_\_\_

6. Please explain disability or incapacity:

\_\_\_\_\_  
\_\_\_\_\_

7. Do you have documentation supporting this (i.e., diagnosis from treating physician): Yes No

8. Attending physician name, address & phone:

\_\_\_\_\_

9. Will you give us permission to speak to the attending physician and request documentation regarding the Ward's disability or capacity : Yes No

If yes, please sign as your permission \_\_\_\_\_

10. Does the Ward own property valued more than \$500.00? Please list property and estimated value:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11. Your Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_

12. Name you sign with: \_\_\_\_\_

Home Address: \_\_\_\_\_

County, City, State & Zip: \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Personal E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Social Security No.: \_\_\_\_\_ Driver's License#: \_\_\_\_\_ State: \_\_\_\_\_

13. Occupation \_\_\_\_\_ Firm: \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone \_\_\_\_\_ Office E-mail: \_\_\_\_\_

Office Fax: \_\_\_\_\_

*If naming only one Guardian skip to question #16.*

14. Spouse or Other Persons Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Name you sign with: \_\_\_\_\_

Home Address: \_\_\_\_\_ Cell

Phone: \_\_\_\_\_ Personal E-mail: \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Driver's

License#: \_\_\_\_\_ State: \_\_\_\_\_

15. Spouses or Other Persons Occupation: \_\_\_\_\_ Firm: \_\_\_\_\_

Office Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office E-mail: \_\_\_\_\_

Office Fax: \_\_\_\_\_

16. Are there other persons dependent upon you for support.

NAME	DATE OF BIRTH	PERCENTAGE OF SUPPORT	SOCIAL SECURITY NO.

17. Ward's next of kin (spouse, children, parents):

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address \_\_\_\_\_

Relationship to Ward: \_\_\_\_\_

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address \_\_\_\_\_

Relationship to Ward: \_\_\_\_\_

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address \_\_\_\_\_

Relationship to Ward: \_\_\_\_\_

Do you seek to be named Guardian of the Person (for healthcare decisions):	Y	N
Does your spouse or other person also seek to be named?	Y	N
Do you seek to be named Guardian of the Property (for financial decisions):	Y	N
Have you ever been convicted of a crime?	Y	N
Have you ever-claimed bankruptcy?	Y	N
Does your spouse or other person also seek to be named?	Y	N

Other Notes: